

## KIRKBURTON PARISH COUNCIL

### Special Grants Scheme – Rules & Criteria 2020-21

#### **Timescale:**

5 September 2019	Forms become available. They can be downloaded from the website, and are also available on request from the Clerk and local Parish Councillors.
25 October 2019	Closing date for receipt of completed forms with all supporting documentation.
January 2020	Applicants will be individually notified of the outcome of their applications.
April 2020	The grants cheques will be issued.

Council at its absolute discretion may add categories to, or delete categories from, this Scheme at any time. The Scheme will be administered by the Clerk, who will decide on the eligibility or otherwise of any application. Council may from time to time set limits on the maximum amount of any individual grant under this Scheme, or under specific categories.

Eligible applications will be considered by the Grants & Community Projects Committee, which will make recommendations to the Council. The Committee may recommend payment of an application in full or in part, or may recommend refusal. The Committee may NOT recommend any payment which exceeds the limit for the category adopted by Council, or which would breach any budgetary limit imposed by Council. The Committee, at its discretion, may defer consideration of any application before it.

#### **Small Annual Grants**

Grants are restricted to a maximum of £250. These are specifically to assist with the functioning of an ongoing organisation. The eligibility criteria will be:

- 1) The organisation has, within the two municipal years preceding the application, been awarded a grant under the General Scheme or its equivalent predecessor, or was awarded a Small Annual Grant in the municipal year preceding the application, or is able to demonstrate in the case of an initial application that it has a constitution which ensures that the organisation is located within the Parish and provides a benefit to Parishioners;  
and
- 2) An organisation may only be awarded one such grant per municipal year;  
and
- 3) The application is accompanied by a copy of the current Constitution, unless it has already been supplied.
- 4) If the Constitution of the organisation has been changed a copy of the amended document must be supplied with the application. It will be a matter for Grants & Community Projects Committee to decide whether or not the new Constitution is such as to permit a Small Annual Grant to be allowed.
- 5) Retrospective applications will not be accepted.

## **Clock Grants**

Clock grants will be restricted to a maximum of £200 or such other amount as Council may from time to time decide.

Clock grants are intended to facilitate the routine maintenance of public clocks. The eligibility criteria will be:

- 1) The clock must not be in private ownership, but may be owned by a Limited Company which provides community facilities.
- 2) The clock must be visible to members of the public from a highway.
- 3) At the time of application the clock must be in working order.